

COVID-Safe Plan - Contact People/Facilitators

Playgroup Details

Playgroup Name:

Pup Playgroup

Type of Playgroup

Community Playgroup

Playgroup Address:

Moorooka State School
1 Sherley Street
Moorooka 4105
Australia

Contact Person/Facilitator Name:

Kristin Hill

Contact Person/Facilitator Email

office@moorookass.eq.edu.au

Contact Person Phone

07 3426 5333

Is your playgroup affiliated with Playgroup Queensland?

- Yes

Respiratory Hygiene

All members of this group are responsible for ensuring they, and others around them, are following good respiratory hygiene practices. This means you must cover your mouth and nose with a tissue or your bent elbow when you cough or sneeze, then put tissues in a bin immediately after use. Respiratory hygiene is important because droplets spread viruses. By following good respiratory hygiene, you are more likely to catch any droplets that might be produced, lowering the risk of spreading infection and protecting the people around you from viruses, including COVID-19. Members are reminded that they **MUST** stay home if they are sick or display symptoms of COVID-19—no matter how mild. Members should call the National Coronavirus hotline (1800 020 080) if they are displaying symptoms of COVID-19 and attend a fever clinic, local GP or hospital for testing. If a member or attendee has been in close contact with a person who has COVID-19 or a person who has been tested for COVID-19 and does not yet have the results of the test, they should not attend this group. Posters about the symptoms of COVID-19 should be displayed at the venue to support the attendees understanding of the virus.

Upload a copy of your floor plan:

- [Playgroup-Moorooka-State-School-Floor-Plan.pdf](#)

Physical Distancing

Physical distancing is an essential part of being able to return playgroup. All members are responsible for keeping 1.5 metres apart from others not from their household. This is vital to protect yourself and each other; if you are too close to someone who coughs or sneezes, there is a chance you could breathe in droplets. If you are 1.5 metres or further apart, it is very unlikely that you will breathe in droplets that might contain COVID-19.

The number of people allowed inside your venue:

20 adults

Hand Hygiene

Handwashing: The use of soap and water to wash your hands is the best way to remove the virus from your person. You must wash your hands for 20 seconds as per the guidelines/posters from the World Health Organisation as displayed. Bathrooms and kitchens where sinks are available should have hand soap dispensers for handwashing facilities. Directions can be found at all locations on how to correctly wash your hands. [You can also click here to watch a video](#) or visit this link: <https://www.youtube.com/watch?v=3PmVJQUCm4E>.

Hand Rubbing: If you are unable to wash your hands, then the use of hand sanitiser is the next option. All members must wash or sanitise their hands before entering and exiting. A poster with directions is available to share at your playgroup on how to correctly sanitise your hands. [You can also click here to watch a video](#).

Cleaning & Disinfection

On completion of this form, a suggested cleaning procedure will be sent with the provided resources. Please confirm requirements with your venue to understand your individual cleaning responsibilities. Any person completing cleaning must wear gloves while cleaning, and must wash their hands thoroughly with soap and water, or use alcohol-based hand sanitiser, before and after wearing gloves. It is recommended that each playgroup purchase the following cleaning items to use with each session: antibacterial spray, paper towels, antibacterial wipes, gloves, dishwashing liquid, household bleach and hand sanitiser.

Kitchen Facilities

If your venue includes kitchen facilities, they should only be used by members to fill water bottles, heat baby bottles brought from home, or to wash hands.

Food Procedures

It is recommended that groups do not have a shared morning tea; families should bring their own food and drinks.

Bathroom Facilities

It is recommended that the bathroom facilities are cleaned on arrival and departure, with the antibacterial spray/wipes. All members are also expected to wipe down the facilities after each use. This includes shared baby change facilities.

Health Declaration

Please ensure that you notify all your playgroup attendees that they will be contacted prior to attending playgroup and asked the following health-related questions. Their answers will determine whether they will be allowed to attend playgroup. Phone, email or direct message are all appropriate forms of contact and it is up to you decide what works best for your group.

Health declaration questions: • In the last 14 days, have you or anyone in your family/household travelled overseas? • In the last 14 days, have you or anyone in your family/household been in contact with anyone who has travelled overseas OR who has tested positive for COVID-19 OR is currently being tested or awaiting test results? • Are you or anyone in your family/household currently unwell?

If a positive response is received to any of these questions, the member/family cannot attend the playgroup and will be advised to follow government requirements for testing. The CP1 should also assess their health as per the same questions; if they respond positively to any of the questions then they are required to follow current government requirements for testing.

Attendance Requirements

Each family in attendance must complete the attendance record. While this is our usual practice, it is now required to support the health authorities, in case of a confirmed case of COVID-19. Attendance records must be kept for an 8-week period. For a family to be able to stay at playgroup, the attendance record and health declaration must be completed at each session.

Consent

- As the Contact Person for my playgroup I agree to comply with all requirements listed in this plan.
- As the Contact Person for my playgroup I agree to collect and keep attendance records for my playgroup.